

**HOSTEL RULES:**

Hostel accommodation is available for students in subsidized rate. All students shall vacate hostel room after completion of academic session i.e. every Year 30<sup>th</sup> September, Hostel mess is run as student cooperative mess and membership in the hostel mess is compulsory for the inmate students. They have to pay mess charges as applicable from time to time.

Accommodation in hostel cannot be claimed as a matter of right. Students who disturbed peace and violate the rules of hostel, Nursing College & Hospital will be expelled from the hostel and / or course.

Inmate of the hostel should co-operate in the upkeep of the following rules:

1. Ragging is not permitted and strictly prohibited in campus of this hospital. If any student is found violating this instruction and involved in ragging, strict disciplinary action will be initiated against the student as per penalty clause prescribed in the anti-ragging guidelines in their effect submit an affidavit from each student and their parents / guardian stating "that each of them have read relevant instructions/ regulations against ragging as well as punishment and if the ward has been found guilty, she shall be proceeded against as per provision of law".
2. Inmates should co-operate in the up-keeping of the nurses hostel and its good name.
3. Students are prohibited from using electronic gadget (heater, hot plates, Air conditioner etc.)
4. The student should turn off the taps and switch off electric switches (lights, fans) before leaving the room, use buckets with lid to store water and change the water of the buckets regularly to prevent mosquitoes breeding.
5. Student should keep their rooms clean, tidy and should take care of furniture and other articles supplied for their use. Students are not allowed to wash utensils/ wash clothes in the balcony of the hostel rooms.
6. Students are not allowed to keep large amount of money and valuable articles in their rooms. In case of any loss or theft authorities are not responsible.
7. Meals will be served in the dining hall only at fixed hours. Students should go to mess properly dressed with hair tied. If student is detained in their wards, mess in charge should be informed so their meals can be preserved.
8. Students are expected to take their Breakfast between 7.00-8.00am, Lunch 12.00 -1.30pm and dinner will be served 6.30pm to 8.00pm. NC food to be carried to their rooms.
9. Mess charges are to be paid in advance by the 10th of every month. There is a late fee fine for all dues paid after 10th day of every month at the rate of Rs. 5/- per day. In case the last day for paying fees of any month happens to be a holiday or Sunday the fees should be paid the following day.
10. Mess charges shall not be deducted in case of any leave/ sick leave and absent from college & hostel
11. Students will be held responsible if they break or cause damage to the crockery or other articles belonging to the dining hall and hostel.
12. Students are not allowed to occupy any room/change furniture except the one which is allotted to them. If they desire to change rooms in case of any problem, should get permission mess in charge/ warden.
13. Inmates are not permitted to keep pets.
14. Students are required to give local and permanent address and phone number, photographs of family members to mess in-charge, so that they can be contacted in case of need. Local guardian address, phone number is mandatory for students residing outside Delhi.
15. Parent/ Guardian are expected to give a list of relatives who may visit the student during the training period. In case of emergency /sickness, students are allowed to go home only with the parents or authorized guardian and relatives.
16. In case of illness while on duty student should report to class teacher concerned. If the student is not on duty they should report to mess In-charge. If the student falls sick at home they should report to the address given to mess in-charge/ in college of Nursing.

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17. If the students is admitted in the hospital/ nurses sick room, the mother/ female guardian / authorized female relatives should be with their ward round the clock.
  18. Student are required to carry their identity cards during college hours, whenever it is asked by the concerned authority.
  19. Student are required to write their names and address & contact number in the register maintained for the purpose with warden/ security guard before leaving Hostel & coming back to hostel.
  20. Students are allowed to go home on Saturday at 1.30 pm and should return on Sunday before 7:00 pm and also on all Gazetted holidays.
  21. Students are allowed to go out of hospital premises between 4.30 pm to 6.30 pm. In case of late reporting disciplinary action will be taken.
  22. Student can go home alone on Saturday or prior to Gazetted holiday & come back to hostel at their own responsibility & they will also be responsible for their punctuality..Students will be responsible if they leave hostel without permission/Information.
  23. Visitors are not allowed to enter in hostel rooms of the inmates.
  24. Students on vacation are not allowed to stay in hostel without the permission of principal. On expiry of leave student must be back in hostel on time and report their arrival to the mess in charge. Unauthorized and unexpected absence will be viewed seriously and student absent from duty without information should report along with parents/ guardian.
  25. No meeting/ conference are allowed in the hostel by students without prior permission from the Principal.
  26. Students who stay back at home without permission/habitual late comer/not following hostel, College, hospital rules & regulations will be expelled from the hostel.
  27. College authorities shall not allow psychologically upset / sick students to stay in the hostel, till she is declared fit to stay in the hostel and parents of such student shall make necessary arrangement for treatment & stay of the concerned student.

*Param Lakshmi*  
7/9/2020  
Nodal officer Hostel

*Rajni Saini*  
7/9/2020  
Vice principal/CON